The Value of Your Time



Learning how to manage your time efficiently



5 Lessons to Remember

- Time is your most valuable currency.
 Time multiplies your impact.
 Protect your focus with intentional boundaries.
 Delegate to Maximize your expertise.
 Structure your time for growth.





Knowing what fills your time

EXAMPLE:

- 5:30 AM: Work out
- 6:45 AM wake up Shower and get ready. 7:50 AM: Breakfast
- 8:30 AM: Leave house
- 9:00 AM: Get to office 9:00-2:00 PM: See Clients 2:00 PM: Drive home

- 3:00 PM: Eat
 3:15 PM-7:30 PM: Office/Admin
 7:30PM-10:00 PM: Personal time/Eat Dinner







Knowing what fills your joy time

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- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.







180,000

150,000

120,000

90,000

60,000

30,000

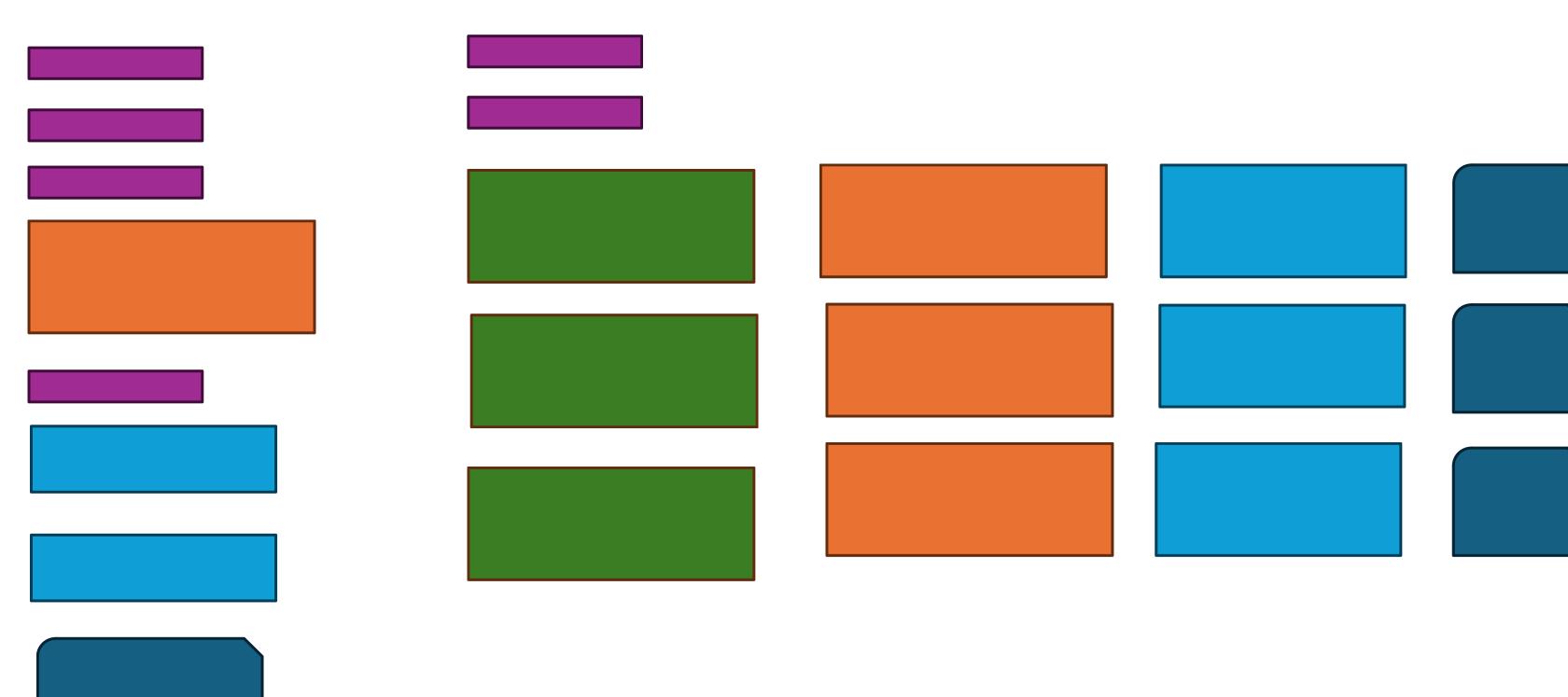
30,000 per block





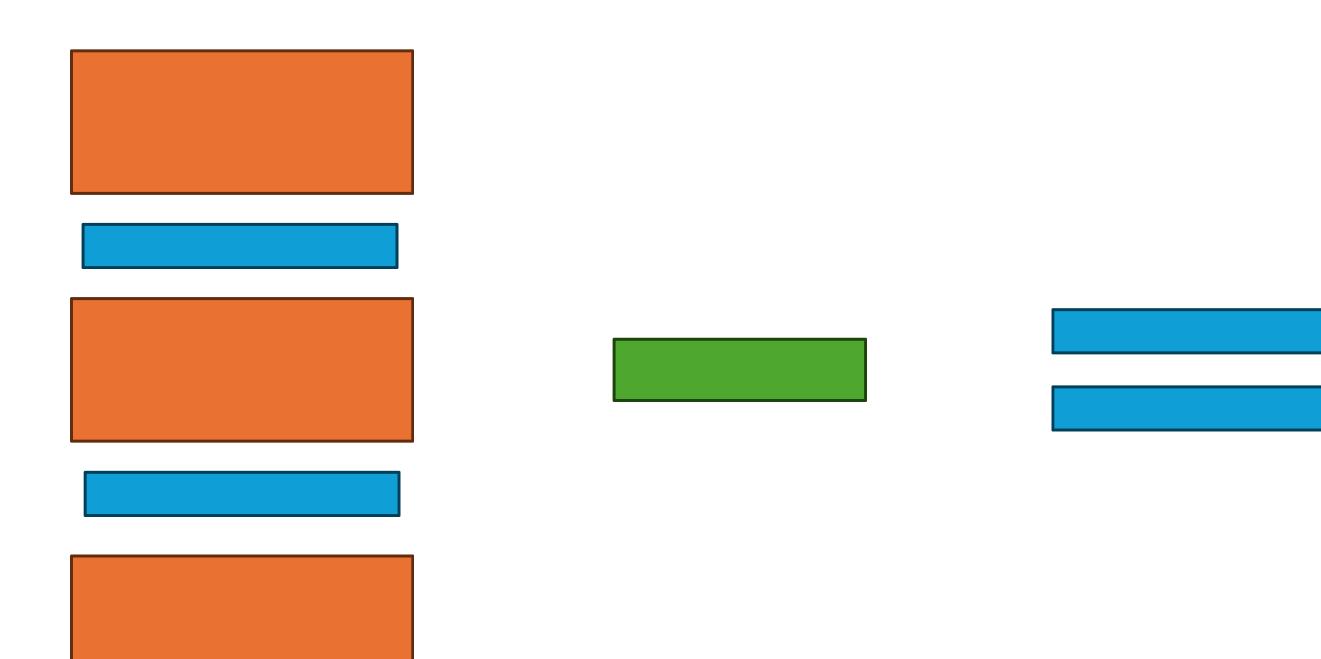
How to stack your time















Eisenhower Matrix

DO RIGHT AWAY

URGENT AND IMPORTANT

SCHEDULE FOR LATER

NOT URGENT AND IMPORTANT

DELEGATE

NOT AS IMPORTANT BUT URGENT

DELETE

NOT URGENT AND NOT IMPORTANT